



CENTRAL BANK OF NIGERIA

INVITATION FOR EXPRESSION OF INTERESTS (EOI) FROM CONTRACTORS AND CONSULTANTS FOR THE PROPOSED RENOVATION OF THE CENTRAL BANK OF NIGERIA INTERNATIONAL TRAINING INSTITUTE MAITAMA, ABUJA.

1.0 INTRODUCTION:

The Central Bank of Nigeria (hereafter referred to as “CBN” or “the Bank”), being the apex Bank of the country, occupies a central position in the economic and social development of Nigeria. In an effort to fulfil its vision of being the best in class among the world’s central banks, the Bank aims at building a capable workforce by providing effective learning and development solution that will close competency gaps and enable the delivery of its strategic objectives.

2.0 The CBN International Training Institute (ITI) was designed as a specialized training Institute for CBN staff and a global training hub for staff of private/public sector agencies, thus saving cost from some overseas trainings and generating revenue for the Bank. However, the current dilapidation of the facility has rendered it ineffective to serve its original objective of being a global centre for specialized training.

3.0 Consequently, the Bank now wishes to invite reputable and competent Contractors and Consultants with certified knowledge, verifiable capacity and experience to indicate interest to prequalify for the **Proposed Renovation of the Central Bank of Nigeria, International Training Institute Maitama, Abuja.**

4.0 SCOPE OF WORK

The scope of works comprises but not limited to the following:

- a. Total Renovation of the CBN ITI Maitama, Abuja
- b. Provision of Consultancy services as follows:
 - Project Management
 - Architectural
 - Structural Engineering
 - Quantity Surveyors
 - Electrical Engineering
 - Mechanical Engineering

5.0 GENERAL REQUIREMENTS:

Interested and competent contractors must submit the following documents for verification:

Mandatory Requirements:

- a) Evidence of Certificate of Incorporation and Registration with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- b) Certified true copy of Memorandum and Article of Association;

- c) Evidence of Company Tax Clearance Certificate for the last three (3) years (2021, 2022 and 2023) as at when due (such evidence should reflect the value of the projects undertaken by the company in the last three (3) years;
- d) Current Pension Clearance Certificate from PENCOM;
- e) Evidence of Compliance Certificate with the provisions of Section 6(1)(3) of the amended Industrial Training Fund (ITF) Act No.19 of 2011;
- f) Sworn affidavit disclosing:
 - That the company is not in receivership, insolvent or bankrupt
 - That the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offence in relation to fraud or financial impropriety
 - Whether or not any officer of the relevant committee of the Central Bank of Nigeria or the Bureau of Public Procurement (BPP) is a former or present Director, Shareholder or has any pecuniary interest in the bidder
 - That all documents submitted for the bidding are true and correct in all particulars.
- g) An Interim Registration Report (IRR) as Evidence of Registration on the BPP National Database of Contractors, Consultants and Service Providers;
- h) Employees' Compensation Scheme (ECS) Compliance Certificate issued by the Nigeria Social Insurance Trust Fund (NSITF);
- i) Comprehensive company profile including registered office, functional contact email address, GSM phone number(s) and facsimile number(s) with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- j) Proposed Management Team, Organisational Chart, with Curriculum Vitae (CV's) of key personnel to be deployed on the project;
- k) Company's Audited statement of Accounts for the last three (3) years (2021, 2022 and 2023) duly stamped by licensed Auditors;
- l) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- m) Evidence of successfully executing projects similar in scope and complexity, within the last four (4) years including Letters of Awards, and Job Completion Certificates;
- n) List of equipment to be deployed for the project and evidence of ownership or lease;
- o) Proposed Method Statement for the execution of the project;
- p) Health, Safety and Environment (HSE) Policy;
- q) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and company e-mail address. The Letterhead Paper must bear Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

6.0 SUBMISSION:

The submissions shall be in two separate sealed envelopes (original and copy) boldly marked at the top left corner:-

“PREQUALIFICATION for the Proposed Renovation of the Central Bank of Nigeria International Training Institute Maitama, Abuja”

And addressed to:-

**The Secretary,
Major Contracts Tenders Committee
2nd Floor, Wing C
CBN Head Office Complex,
Central Business District,
Abuja, FCT Nigeria.
Phone No: 📞08176656099, 08091020000**

7.0 CLOSING DATE:

All submissions must be received at the above Office not later than 2:00 pm on 26th November 2024.

8.0 OPENING DATE:

The submissions will be opened immediately, after close of submission of the bid on the 26th November 2024.

9.0 IMPORTANT NOTICE

- a) This is not an invitation to tender. Full tendering procedure will be applied to Companies prequalified and found capable of executing the project;
- b) Only successful Companies will be contacted for the bidding process;
- c) Documents included in your submission must be clearly itemized on the Application;
- d) Applicants are entirely liable to the veracity of the documents submitted by them.
- e) The Central Bank of Nigeria is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act 2007;
- f) Nothing in the advert shall be construed to be a commitment on the part of the CBN

**Signed
MANAGEMENT
CENTRAL BANK OF NIGERIA**